GOVERNMENT OF TELANGANA
ABSTRACT

MA&UD – CDMA – Smt Manthena Vijayalaxmi, Junior Assistant, Yellandu Municipality – Sanction of Extraordinary Leave on private affairs for Six (06) months and four (04) days from 09.02.2026 to 13.08.2026 with the permission to visit USA – Permission Accorded – Orders – Issued.

MUNICIPAL ADMINISTRATION (TP&E.2) DEPARTMENT

G.O.Rt.No.89 **Dated:21-01-2026**
Read: -

From the C&DMA, Telangana Letter Roc. No.873630/2025/M2, dated 20.12.2025.

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O R D E R: -

In the circumstances reported by the Commissioner & Director of Municipal Administration, Telangana in the reference read above, Government after careful examination of the matter, hereby sanction Extraordinary Leave on private affairs for Six (06) months and four (04) days from 09.02.2026 to 13.08.2026 in respect of Smt Manthena Vijayalaxmi, Junior Assistant, Yellandu Municipality and accord permission to visit USA subject to the following conditions:-

1) that the expenditure for the purpose will be borne by the individual herself;
2) that she should not undertake any assignment/job abroad during the period of her visit;
3) failure to join duty immediately on the expiry of the leave period renders her liable for disciplinary action. If she does not return within the time, she shall be removed from service;
4) the individual shall abide by FEMA;
5) that she should furnish his local leave address and service of any notice to the leave address will be deemed as service on the officer.
6) the officer will make adequate arrangements in her absence to authorize an appropriate person at the leave address to receive all letters and make arrangements to have these communicated to her through any channel of communication.
7) she should not accept hospitality from anyone except close family members/relatives during this period.

2. The Commissioner & Director of Municipal Administration, Telangana shall take necessary action in the matter accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

Dr. T.K. SREEDEVI
SECRETARY TO GOVERNMENT

To
The Commissioner & Director of Municipal Administration,
Telangana, Hyderabad.

Copy to:
OSD to Spl.C.S to Government, MA&UD Department.
SF/SC.

//FORWARDED BY ORDER//

SECTION OFFICER